Subject:	**HOURLY SANITIZATION LOG**													
Purpose:	To maintain a record of kitchen sanitization, to be completed per shift for each station by the Safet													
Directions:	Stations must be sanitized at the beginning of each shift and then every hour until each shift ends. Please reference the Cleaning and Sanitization SOP for procedure details. Finished logs must be signed and filed in a binder each day and kept for 90 days.													
Employee:			**Date:**		**MOD:**									

TASK:	9:00 AM	10:00 AM	11:00 AM	12:00 PM	1:00 PM	2:00 PM	3:00 PM	4:00 PM	5:00 PM	6:00 PM	7:00 PM	8:00 PM	9:00 PM	10:00 PM
Wash Hands														
Worktop Surface														
Lowboy Door & Handles														
Knives & Tools														
Kitchen Equipment														
Replace / Wash Cutting Board														
Comments														